



LEAFHOUSE

## VENN STREET MARKET: Application Form

1.	Date of Application	
2.	Name (The company owner should fill out this form)	
3.	Address	
4.	Postcode	
5.	Telephone	
6.	Mobile	
7.	Email	
8.	Website	
9.	Facebook	
10.	Twitter	
11.	Other social media channels	
12.	Company Trading Name	
13.	Registered Company Name (if applicable)	
15.	Business Address (if applicable)	

16.	How long has the business been trading?	
17.	Do you trade at other markets? If so where?	
18.	What other retail outlets do you sell to (not markets)?	
19.	Why do you want to trade at Venn Street Market?	
20.	Are you the primary source? Eg the Farmer/artist/maker	
21.	Where are your product/s grown or sourced? (if applic) What is your sourcing policy? (food traders only)	
22.	Is your product certified i.e. Organic, Fairtrade, Slow Food etc? Please list.	
23.	Please confirm what serve ware you use ie plates, cups, cutlery and is it recyclable, compostable or Vegware?(for all food traders)	

24.	Please list your products individually in detail that you want to sell.	1. 2. 3. 4. 5. 6. 7. 8. 9. 10.
25.	Do you gas? All gas canisters must be certified.	
26.	Do you use power? If yes, all appliances must have 16amp plugs attached and be PAT certified.	1 x 16 amp 2 x 16 amp 3 x 16 amp
27.	Documentation to include:	Lambeth Questionnaire Local Authority Registration Public & Employers Liability Food Safety & Fire Risk Assessment Food Hygiene Rating (4 or 5) Food Safety certificate (level 2+) PAT Corgi/Gas certificate

28.	Pitch Fees (New fees from September 2024)	1 x cold produce stall      £70 2 x cold produce stalls      £105 1 x hot food stall      £95 1 x craft      £50
29.	Bank details	Bank: HSBC Bank PLC Account name: Leafhouse Ltd Sort Code: 40 02 52 Account number: 70043796
30.	Litter Bond	On joining the market £100 is to be deposited into the Leafhouse Ltd account and returned when/if a trader decides to leave the market.

31.	I understand and accept the terms and conditions
	Name (in block capitals)
	Position in business
	Signature
	Date
32.	Please return this completed form with all relevant documentation by email to <a href="mailto:kate@vennstreetmarket.co.uk">kate@vennstreetmarket.co.uk</a>